

Non-Departmental Appropriations

There are many services that the City provides that are not directly linked to specific departments. These services provide broad support to the departments such as human resources, technology, risk management, unemployment compensation and worker's compensation.

The City of Norfolk believes in developing community partnerships with agencies outside of the City departments in order to maximize the resources available for the provision of services. This practice reinforces the belief that the City cannot solve problems by itself. Partnerships must exist. The City is a direct partner with many agencies through the provision of "seed money" to begin an initiative or by providing in kind or matching fund support to efforts funded through grants.

The programs listed in the Departmental Support category provide continued funding for the following:

- ♦ SOR Initiative – The Staffing and Organizational Redesign (SOR) Initiative will carry over funds from the current year to FY04.

- ♦ PACE Evaluation – The funds will carry over from the current year to FY04 to conduct an evaluation of the PACE program.
- ♦ Deferred Medical Insurance – The funds will carry over from the current year to FY04 to explore and initiate a deferred medical benefits program similar to deferred compensation. The program will allow active employees to save pre-tax money for health insurance coverage when retired.
- ♦ Employee Recognition Incentive Program – The funds will carry over from the current year to FY04 to develop an employee incentive program.
- ♦ Small and Minority Owned Business Development Program – The funds will carry over from the current year to FY04 to help increase the number of minority and small businesses in traditionally underserved lending markets. This money will be leveraged with outside funds requested through federal grant proposals and other strategies.

Non-Departmental Appropriations

	FY2001 BUDGET	FY2002 BUDGET	FY2003 BUDGET	FY2004 APPROVED	INC/DEC	NOTES
COMPENSATION AND BENEFITS						
Unemployment Compensation	62,000	62,000	62,000	100,000	38,000	
Retiree Benefit Reserve	130,000	146,980	147,000	105,000	-42,000	
Retiree Hospitalization	-	140,000	143,100	180,000	36,900	
Retirement Contribution	-	-	4,172,000	-	-4,172,000	¹
Retirement Initiative	-	200,000	-	-	-	
Employee Compensation Increases	5,504,162	7,962,096	710,700	43,150	(667,550)	²
Health Insurance	-	2,557,000	-	-	-	
Deferred Medical Insurance Program	-	-	200,000	200,000	-	
Subtotal	5,696,162	11,068,076	5,434,800	628,150	-4,806,650	
GENERAL ADMINISTRATION						
Operating Contingency	1,934,968	2,000,000	2,500,000	2,500,000	-	
Refunds Chargeable to Appropriations	600,000	800,000	650,000	-	-650,000	³
Storehouse Indirect Cost	139,160	139,160	125,000	146,000	21,000	
Personnel Contingency Benefits	645,400	250,000	100,000	-	-100,000	
Municipal Parking	1,317,600	1,317,600	1,414,800	1,414,800	-	
Volunteer and Board Recognition	68,000	68,000	68,000	50,000	-18,000	
Special Programs and Sponsorships	772,500	598,000	500,000	500,000	-	
Advisory Services	220,000	270,000	310,000	310,000	-	
PACE Evaluation	50,000	-	75,000	75,000	-	
SOR Initiative	4,000,000	2,300,000	2,100,000	2,100,000	-	

¹ Retirement Contribution – In FY03, the Retirement Contribution was not spread throughout the City departments. For FY04 the contribution is included in the approved budget of each department and totals approximately \$15 million. An additional \$2 million of retirement costs are included within the Other Funds.

² Employee Compensation Increases – The costs of the employee pay increases have been included within the departmental budgets. The FY04 approved amount represents the remainder of funds not spread through departments

³ Refunds Chargeable to Appropriations – Change in method of budgeting. Refunds are not factored in as revenue offset.

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	FY2001 BUDGET	FY2002 BUDGET	FY2003 BUDGET	FY2004 APPROVED	INC/DEC	NOTES
Employee Recognition Incentive	-	-	75,000	75,000	-	
Small and Women Owned Minority	-	-	50,000	50,000	-	
Business Development Program						
Strategic Property Acquisition	-	-	2,500,000	-	-2,500,000	4
Revolving Fund						
Civic Building Safety Improvements	-	-	366,000	-	-366,000	
Schooner	-	-	20,000	10,000	-10,000	
Citywide Turnover	-	-	-1,800,000	-2,250,000	-450,000	5
Fleet Replacement	-	1,000,000	800,000	-	-800,000	6
Challenge Grant	-	175,000	-	-	-	
All Purpose Appropriations	-	71,915	-	-	-	
Towing Facility Operations	-	45,780	-	-	-	
Subtotal	9,747,628	9,035,455	9,853,800	4,980,800	-4,873,000	
RISK MANAGEMENT						
Virginia Workers Compensation	55,000	57,000	4,198,000	4,016,500	-181,500	
Claim Payments and Insurance	5,497,000	5,497,000	2,367,000	2,365,000	-2,000	
Subtotal	5,552,000	5,554,000	6,565,000	6,381,500	-183,500	

⁴ Strategic Property Acquisition – Funds not available in FY04.

⁵ City-wide Turnover – The \$1.8 million in FY03 represents an amount not spread through departments. The variance represents the remainder of turnover not spread through departments. FY04 turnover is equal to the total amount in FY03.

⁶ Fleet Replacement – FY03 amount represents roll-over funds appropriated for fleet. Total amount for fleet acquisition in FY04 is approximately \$5.6 million and will be funded through a lease purchase. The amount of this lease purchase transaction has been factored into debt service costs.

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	FY2001 BUDGET	FY2002 BUDGET	FY2003 BUDGET	FY2004 APPROVED	INC/DEC	NOTES
TECHNOLOGY						
PC Acquisition and Replacement	200,000	680,000	400,000	646,400	246,400	⁷
PeopleSoft Support	250,000	250,000	500,000	675,050	175,050	
Gain sharing – Technology Incentive	75,000	75,000	75,000	75,000	-	
Geographical Information System – GIS*	238,286	266,608	388,000	-	-388,000	⁸
Subtotal	763,286	1,271,608	1,363,000	1,396,450	33,450	
TRANSFERS OUT						
Cemeteries Support	-	-	60,100	155,600	95,500	
EOC Support	-	-	-	99,300	99,300	
Nauticus Support	-	500,000	500,000	850,000	350,000	
Subtotal	0	500,000	560,100	1,104,900	544,800	
TOTAL	21,759,076	27,429,139	23,776,700	14,491,800	9,284,900	
*FY04 funding included in the Department of Information Technology						

⁷PC Acquisition and Replacement – Increase is a result of implementation of 3-year replacement plan for computers. This level of funding per year will provide a routine replacement of all PC's.

⁸Geographical Information Systems (GIS)– Change in budgeting. GIS has not been budgeted in the Department of Information Technology.